

Application for Commercial Bird Premises

1 General Information

a) Name and correspondence address of person in day-to-day charge of birds:			
Postcode:		Tel No:	
Email:		Mobile No:	
*Business Identifier		Customer Identifier	
NIPHAS number and/or Egg Marketing Code (if any) in relation to premises where birds are kept:			

*In order to keep animals, you are required to be part of a DAERA Business. If you are not already a member of a Farm Business, you should also submit form either [FB1](#) to apply form for a Category 1 Business. or [FB3](#) for a Category 3 Business along with this application. For more information on DAERA Business Numbers visit www.daera-ni.gov.uk/publications/guide-daera-identification-numbers-business-customers-herd-and-flock-keepers

If you are registering a commercial laying hen establishment, you will also have to register separately with DAERA Agri-Food Inspection Branch (AfIB) Eggs Team as an Egg Production Establishment. Please visit <https://www.daera-ni.gov.uk/articles/registration-laying-hen-establishments> for more information.

b) Address of place where birds are kept, if different from above (part a):			
Postcode:		Tel No:	

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c) Site Owner of place where birds are kept, if different from above (part a):			
Postcode:		Tel No:	
Email:		Mobile No:	
Business Identifier		Customer Identifier	

d) Name and address of owner of birds, if different from above (part a)			
Postcode:		Tel No:	
Email:		Mobile No:	

e) Herd/flock numbers for other animals held by person in day-to-day charge of birds.			
Herd number (Cattle)	Holding number (Pigs)	Flock Number (Sheep/goats)	Equine Premises Number (Horses)

f) If there are any other existing poultry establishments operating on the same site:-	
Name of day-to-day keeper of existing establishment:	
Flock Number/Establishment Code/Egg Marketing Code:	

2 Biosecurity Questions (Yes/No)

Is there any standing water (Lake, Lough, Reservoir etc.) within 500m of the site?	
Is any non-Mains water used on site?	
Do you have a contingency plan prepared in case of a serious disease outbreak?	

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3 Information concerning Buildings and birds - species and maximum number on site.

	Building 1	Building 2	Building 3	Building 4	Building 5	
X/Y coordinates						
Split Building Y/N						
Total Usable area						
Company Identifier						
Number of birds						Total
Chickens/Hens						
Turkeys						
Ducks						
Geese						
Pheasants						
Pigeons						
Partridges						
Guinea-fowl						
Quail						
Ratites						
Peafowl						
Caged/aviary birds						
Birds of Prey						
Psittacines						
Doves						
Other gamebirds						
Other birds						

4 Are all the poultry or other captive birds kept solely:

for your own consumption; or
for your own use; or
as pets; or
as a zoo or for educational purposes?

Yes Go to question 5 No Go to question 6

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5 **Purpose of production - Answered “Yes” to question 4** (See guidance notes) - *please tick or insert an x against the relevant one*

Hobby/Racing	<input type="checkbox"/>	Rare breed	<input type="checkbox"/>	Zoo/Educational	<input type="checkbox"/>
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Go to question 7

6 **Purpose of production - Answered “No” to question 4** (See guidance notes) - *please tick or place an x against the relevant one*

Sporting	<input type="checkbox"/>	Egg Production Line	<input type="checkbox"/>	Meat Production Line	<input type="checkbox"/>
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Stage in chain - *please tick or place an x against all that apply*

Grandparent breeder	Grandparent breeder rearer	Parent breeder	Parent breeder rearer	Broiler grower
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Broiler finisher	Turkey poultry grower	Turkey finisher	Commercial egg layer	Commercial pullet rearer
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hatchery	Rearer/Layer - other	Grower/ Finisher - other		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

7 **Husbandry system - how you keep your birds** - *please tick or place an x against all that apply* (See guidance notes)

Free Range	Barn	Caged	Housed at all times	Partially housed	Aviary/Enclosure/ Pen
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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8 Organisation/Bird Club to which you are affiliated (if applicable)

Name and address:		Organisation/company <input type="checkbox"/>	Club <input type="checkbox"/>
Postcode:		Tel No:	
Email:		Mobile No:	

Signature of bird keeper	Name in BLOCK CAPITALS	Date
		<input type="checkbox"/> <input type="checkbox"/> / <input type="checkbox"/> <input type="checkbox"/> / <input type="checkbox"/> <input type="checkbox"/>

If you have birds at more than one address/premises, please ensure that you complete a separate AIPM 4 form for each additional address/premises

The Department would encourage all bird keepers to subscribe to our text alert service. Once subscribed, bird keepers will be immediately notified of any disease outbreaks or other important information, therefore enabling them to take action to protect their flocks at the earliest opportunity.

Subscribe to the service by simply texting 'BIRDS OPT IN' to 078 6009 8672 or should you wish to STOP receiving text messages from this service, simply text 'BIRDS OPT OUT' to this number. Texts sent to 078 6009 8672 may be charged at your standard mobile network rate.

You can submit the completed form by emailing to:

DAERADirect.Ballymena@daera-ni.gov.uk

Or alternatively print and post it to the address below:

**Bird Registration Section
 DAERA Customer Service Branch
 Academy House
 121a Broughshane Street
 Town Parks
 Ballymena
 BT43 6HY**

Extract from DAERA Privacy Statement

The Department takes data protection, freedom of information and environmental information issues seriously. It takes care to ensure that any personal information received from you is dealt with in a way which complies with the requirements of the UK General Data Protection Regulation. This means that any personal information you supply will be processed principally for the purpose for which it has been provided. However, the Department is under a duty to protect the public funds it administers, and to this end may use the information you have provided for this purpose. It may also share this information with other bodies responsible for the audit or administration of public funds, in order to prevent and detect crime.

In addition, the Department may also use it for other legitimate purposes in line with the UK General Data Protection Regulation, Freedom of Information Act 2000 and Environmental Information Regulations 2004.

The full DAERA Privacy Statement can be viewed at:

www.daera-ni.gov.uk/publications/daera-privacy-statement-document

Data Controller Name: Department of Agriculture, Environment and Rural Affairs
Address: Jubilee House, 111 Ballykelly Road,
Ballykelly, LIMAVADY BT49 9HP

DAERA Data Protection Officer

Telephone: 028 7744 2350

Email: dataprotectionofficer@daera-ni.gov.uk

Guidance Notes for AIPM 4

Note: this form should only be used to record information for a single premises/ site. Information about additional premises should be provided on separate AIPM 4 forms and returned along with this form.

All applicants should already be a member of a DAERA Business.

Please submit a separate application if you are not already a DAERA Business member.

If you are registering a commercial laying hen establishment, you will also have to register separately with DAERA Agri-Food Inspection Branch (AfIB) Eggs Team as an Egg Production Establishment. Please visit <https://www.daera-ni.gov.uk/articles/registration-laying-hen-establishments> for more information.

1. General Information

- a) **Person in day-to-day charge:** Person responsible (on permanent or temporary basis) for daily control of birds and aware of any production problems. Letters about the birds or bird disease will be addressed to this person. If there is a NIPHAS or an EC Egg Layer Establishment Registration Code (Egg Marketing Code) associated with the birds at this address, write it in the space provided.
- b) **Place where the birds are kept:** If you do not keep birds at the address given at part (a) then enter the postal address of the production site, bird house or piece of land where the birds are kept. If there is a NIPHAS or an EC Egg Layer Establishment Registration Code (Egg Marketing Code) associated with the birds at this address, write it in the space provided.
- c) **Site Owner** (If different from the keeper). In cases where the day-to-day keeper is not the owner of the site where the birds are kept. Otherwise enter N/A
- d) **Owner name and address:** *(If different from the keeper)* in case of urgent need for a responsible person to be contacted concerning the flock and the keeper cannot be contacted. Otherwise enter N/A
- e) **Herd/flock numbers for animals held by person in day-to-day charge of birds:** Complete all details as appropriate or enter N/A if no other animals kept.
- f) **Any other existing poultry establishments:** If there are any other existing poultry establishments operated on the same site as the proposed new establishment, whether by the same or a different keeper, provide details here. Otherwise enter N/A.

2. Biosecurity Questions: Some information required in relation to the risk of Avian Influenza

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or other infectious disease to your flock. You are asked to note if you have a contingency plan in place in the event of an increased risk of disease such as Avian Influenza, you do not have to include the details of any such plan in your application.

- 3. Information Concerning Buildings and Birds:** Include the exact coordinates of each building to allow us to identify the exact location for mapping purposes. You can find this by clicking on the house on google maps or other mapping applications. If you are linked with a poultry company which uses unique identifiers for individual houses, record for each house. If a building is split internally into separate houses, each with its own bird group, record this. Enter the area of each house. Indicate all types of birds kept. Give the maximum number of each type of birds at any one time for each house in which they are kept and the overall maximum number of each type of birds (total).
- 4. Purpose for keeping birds:** Mark “Yes” box if all birds are kept: for your own consumption; for your own use; as pets; or as a zoo or for educational purposes, and proceed to question 5. Mark No box if the birds are kept for any other purpose, and proceed to question 6.

5. Purpose of production (where you have answered “Yes” to question 4)

Mark as appropriate:

Hobby/Racing: Birds kept for interest or racing, or for production of meat or eggs for personal use.

Rare breed: Birds of exceptional genetic merit; kept in breed groups, may be shown or exhibited.

Zoo/Educational: Birds kept in a DAERA/NIEA licensed zoo or for educational purposes.

6. Purpose of production (where you have answered “No” to question 4)

Mark as appropriate:

Sporting: Birds raised or kept for the business of shooting

Egg Production Line: A business where birds are:

- producing eggs for human consumption (egg-layers);
- being reared to produce eggs for human consumption;
- producing eggs which will go to a hatchery to become egg-layers (layer breeders);
- being reared to produce eggs which will go to a hatchery to become egg-layers;
- producing eggs which will go to a hatchery to become layer-breeders; or
- being reared to produce eggs which will go to a hatchery to become layer-breeders

Meat Production Line: A business where birds are:

- producing meat for human consumption;
- producing eggs to go to a hatchery to become birds producing meat for human

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consumption (parent breeders);

- producing eggs which will go to a hatchery to become parent breeders (grandparent breeders); or
- being reared to become parent or grandparent breeders or to become birds producing meat for human consumption.

Stage in Chain *Mark all that apply:*

Grandparent breeder: Lay eggs that are hatched and the day olds are then grown on to become parent breeders.

Grandparent breeder rearer: Grows birds from day old which will become Grandparent breeders.

Parent breeder: Lay eggs that are hatched and either the day olds are grown on to produce eggs for human consumption or the day-olds are grown on to produce meat for human consumption.

Parent breeder rearer: Grows birds from day old that will become Parent breeders.

Broiler grower: Grows birds from a day old and then moves them on to be finished for human consumption by a broiler finisher.

Broiler finisher: Grows birds from day-old or older and finishes them for slaughter for human consumption.

Turkey Poult grower: Grows turkey poults and then moves them on to be finished for human consumption by a turkey finisher.

Turkey finisher: Grows birds from day-old or older and finishes them for slaughter for human consumption.

Commercial Egg layer: Hens that are laying eggs for human consumption.

Commercial Pullet rearer: Raises pullets from day old to point of lay.

Hatchery: Taking in eggs from parent/grandparent breeder flocks, sending out day-old birds or hatching eggs.

Rearer/Layer - other: Birds other than hens that lay eggs for human consumption. For example, ducks, quail.

Grower/Finisher - other: Grows young birds (other than broiler chickens or turkeys) and/or fattens birds (other than broiler chickens or turkeys) for human consumption. For example ducks, geese, quail.

7. Husbandry system *Mark as appropriate:*

Free Range: Complies with range requirements of EU Marketing Regulations and/or Organic Regulations.

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Barn: Complies with Barn criteria in EU Egg Marketing Regulations or with Barn/Extensive Indoor criteria in EU Poultry meat Marketing Regulations.

Caged: Complies with Enriched Cage criteria in EU Egg Marketing Regulations.

Housed at all times: Live entirely indoors.

Partially housed: May be allowed access to open-air at certain times.

Aviary/Enclosure/Pen.

8. Organisation/Bird Club to which you are affiliated if applicable:

This may be a commercial organisation to which you are linked, or details of a bird club of which you are a member. Tick appropriate box to show whether club or organisation.

Provide details of address.

In order that we can provide you with information relevant to your needs, please inform us of changes to this information.

Please sign and date form and return to address at end of form.