

Application for Registration of an Egg Production Establishment (Production Site)

To ensure that your application is dealt with promptly, please download this form to your device before completing onscreen and then send as an attachment in a clearly titled email. Please complete a separate application form for each site.

A Establishment Information

1) Name and address of CORRESPONDENT:			
Postcode:		Tel No:	
Mobile No:		Email:	

Note: by providing an email address you are confirming that you are content to be contacted in this way.

2) Name of OWNER and address of establishment (production site) to which you wish registration to apply:			
Postcode:		Tel No:	
Mobile No.		Email:	

3) Name and address of KEEPER i.e. stockperson with day-to-day responsibility for the laying hens:			
Postcode:		Tel No:	
Mobile No:		Email:	



4a) Please indicate (✓) the type of egg production system(s) you wish to register.

Organic ☐

Free Range ☐

Barn ☐

E-Cage ☐

b) Please enter details of individual flocks in table below: Columns D - F must be completed for Free Range and Organic flocks

A	B	C	D	E	F
House No	Maximum Capacity (Hen numbers)	[Please Select] System of production	Field Number (e.g. 3/456/789/12/A)	[Please Select] Owned or Leased	Hectares

Annex 1 is provided to add additional houses or fields - if used please tick box ☐

NOTE: Eligible range area must be within a max. of 350m from nearest pophole and, where only one Ha per 2,500 hens is provided, must be accessible to hens at all times.

c) If Free Range/Organic:

All applications must be accompanied by a Farm Map(s), marked to indicate field areas available for each individual flock, and data table(s) of field areas in hectares.

They may be attached to the email when submitting this application or emailed separately to AFIB.EggsTeam@daera-ni.gov.uk

Please tick box to indicate whether:

Farm Map(s) with accompanying field data table(s) will be attached to this application ☐

Farm Map(s) with accompanying field data table(s) will be emailed separately ☐

NOTE: Applications will not be processed until valid map/s and tables are received.

5) If you are producing Organic eggs, please supply the following details:

Name of Organic Accreditation Body you are registered with:	
Site Approval Number:	

6) Please provide details of any other Establishments owned or run by the OWNER of this Establishment

Name/s, address/es and Registration Number/s (if known)

7. Please provide details of any other Establishments owned or run by the KEEPER of this Establishment

Name/s, address/es and Registration Number/s (if known)

B DAERA Privacy Notice

The Department takes data protection, freedom of information and environmental information issues seriously. It takes care to ensure that any personal information received from you is dealt with in a way which complies with the requirements of the General Data Protection Regulations (2016). This means that any personal information you supply will be processed principally for the purpose for which it has been provided. However, the Department is under a duty to protect the public funds it administers, and to this end may use the information you have provided for this purpose. It may also share this information with other bodies responsible for the audit or administration of public funds, in order to prevent and detect crime.

In addition, the Department may also use it for other legitimate purposes in line with the General Data Protection Regulations, Freedom of Information Act 2000 and Environmental Information Regulations 2004.

These include: Administration of the Common Agricultural Policy and other aid schemes; Administration of the Common Fisheries Policy; The production and safety of food; Management of land and other environmental controls; Animal health and welfare; Statutory schemes and obligations in the areas of plant health and crop certification; Occupational health and welfare; Regulatory and natural resources policy; Environmental policy; Legislation relating to the Northern Ireland Environmental Agency; Use (e.g. by The Comptroller and Auditor General and HM Revenue and Customs) for the prevention and detection of fraud or maladministration; Compilation of statistics; Disclosure to other organisations when required by law to do so; Disclosure under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004 where such disclosure is in the public interest; Administration of UK wide schemes on behalf of the Department for the Environment, Food and Rural Affairs in Great Britain; Business development and knowledge advisory service for farmers, growers and food processors and for corresponding with you in connection with the above activities.

The full DAERA Privacy Statement can be viewed on-line at:

<https://www.daera-ni.gov.uk/publications/daera-privacy-statement-document>

C Declaration

- ☐ I have read and understood the requirements outlined in guidance leaflet “**Egg production - Registration, Marketing and Welfare**”, available at <https://www.daera-ni.gov.uk/publications/guidance-leaflets-registration-laying-hens> or on request from AfIB (contact details at bottom of page).
- ☐ I apply for registration of my egg production establishment detailed in this application and declare that the information given in this form is correct to the best of my knowledge and belief.
- ☐ I will notify DAERA’s Egg Marketing Inspectorate (see contact details at bottom of page) before making any changes that may affect the status of the above mentioned egg production site.

NAME in BLOCK CAPITALS			
(If sending by post) Signature:			
Status (e.g. owner/operator):		Date:	

You can submit the completed form by emailing directly to:

AFIB.EggsTeam@daera-ni.gov.uk

or alternatively print, sign and post it to the address below:

**DAERA Agri-Food Inspection Branch, Poultry & Eggs, Post Room,
Ground Floor West, Clare House, 303 Airport Road West, Belfast, BT3 9ED**

Annex 1

A	B	C	D	E	F
House No	Maximum Capacity (Hen numbers)	[Please Select] System of production	Field Number (e.g. 3/456/789/12/A)	[Please Select] Owned or Leased	Hectares

Signed:

Date: