

Reference Number: DAERA/26-639

Request Details:

Under the Freedom of Information Act of 2000, I request:

1. Does the organisation use a dedicated board portal or committee management software for Board/Council meetings? (Yes/No) 2. If Yes in #1, please provide: a) Supplier name, b) Contract start date, c) Contract end date, d) Annual value, e) Extension options 3. If No in #1, please provide: What method is used to distribute board papers and administer board meetings? 4. Is the organisation planning to tender for board portal software in the next 24 months?



Department of

**Agriculture, Environment
and Rural Affairs**

An Roinn

**Talmhaíochta, Comhshaoil
agus Gnóthaí Tuaithe**

Department o'

**Fairmin, Environment
an' Kintra Matthers**

www.daera-ni.gov.uk

via email

Data Protection & Information Management
Branch
Jubilee House
111 Ballykelly Road
Ballykelly
LIMAVADY
BT49 9HP

E-mail: : daera.informationmanager@daera-ni.gov.uk

21 August 2026

Dear [REDACTED]

Request under the Freedom of Information Act 2000

I refer to your request for information received by the Department on 10 August 2026 as detailed below.

Under the Freedom of Information Act of 2000, I request:

1. Does the organisation use a dedicated board portal or committee management software for Board/Council meetings? (Yes/No) 2. If Yes in #1, please provide: a) Supplier name, b) Contract start date, c) Contract end date, d) Annual value, e) Extension options 3. If No in #1, please provide: What method is used to distribute board papers and administer board meetings? 4. Is the organisation planning to tender for board portal software in the next 24 months?

If you are deaf or have a hearing difficulty you can contact the Department via the Next Generation Text Relay Service by dialling 18001 + telephone number.

INVESTORS IN PEOPLE®
We invest in people Standard

We have considered your request under the Freedom of Information Act 2000.

Under Section 1(1)(a) of the Act, a public authority is required to confirm whether it holds information falling within the scope of a request. Following reasonable searches of our records, we can confirm that the organisation does not hold any information falling within the scope of your request.

As no information is held, there is no information to disclose under Section 1(1)(b) of the Act.

If you require any clarification, believe that any part of your request has been overlooked, misunderstood or misinterpreted, please contact me in the first instance to see if it is a matter that can be resolved.

If you are unhappy with the manner in which your request for information has been handled or the decision to release/withhold information, you have the right to request a formal review by the Department. If you wish to do so, please contact The Review Section either by e-mailing daera.informationmanager@daera-ni.gov.uk or by post at The Department of Agriculture, Environment and Rural Affairs, Data Protection & Information Management Branch, Floor 2, Jubilee House, 111 Ballykelly Road, Ballykelly, Limavady BT49 9HP, within two months from the date of this letter.

If after such an internal review you are still unhappy with the response, you have the right to appeal to the Information Commissioner at Wycliffe House, Water Lane, Wilmslow, CHESHIRE SK9 5AF, who will undertake an independent review of the Department's decision.

Yours sincerely,

