

**DB MEETING WEDNESDAY 19 DECEMBER 2018**

**Part 1: 10.00 – 12.15 (APPROX Times)      Part 2 13.45 - 16.00**

**CONFERENCE ROOM, MOLESWORTH PLACE, COOKSTOWN**

| <b>No.</b>                  | <b>Timing</b> | <b>Part 1 Agenda Item</b>  | <b>To be presented by:</b>                  |
|-----------------------------|---------------|--|---|
| <b>Opening</b>              |               |  |   |
| 1                           | 10.00 – 10.15 | Secretary's Opening Remarks  | Chair (Verbal)                              |
|                             |               | (i) Declaration of Interests<br>(ii) Minutes of previous meeting<br>(iii) Matters and Actions Arising                          | Chair (Verbal)                              |
| <b>Strategic Governance</b> |               |  |   |
| 2                           | 10.15 – 10.45 | <b><u>People</u></b><br><br>(i) Staffing Update<br>(ii) H&S Co-ordination Arrangements   | Gail Downey<br>David Small/Fiona McCandless |
| 3                           | 10.45 – 11.05 | <b><u>Resources</u></b><br><br>(i) Budget Position 2018/19   | David Reid                                  |
|                             | 11.05 – 11.20 | <b>Tea Break</b>   |   |
| 4                           | 11.20 – 11.55 | <b><u>Business Delivery</u></b><br><br>(i) PfG Update<br><br>(ii) Business Continuity Planning – Update on Implementation Plan | David Small<br>Brian Doherty                |
| 5                           | 11.55 – 12.15 | <b><u>DB Governance</u></b><br><br>(i) ARAC Update   | Sharon McCue                                |
|                             | 12.15 – 13.00 | <b>Lunch</b>   |   |
|                             | 13.00 – 13.45 | <b>Presentation of Certificates to Forest Service staff</b>  |   |
| <b>No</b>                   |               | <b>Part 2 Agenda Item</b>  |   |
| <b>Strategic Issues</b>     |               |  |   |
| 6                           | 13.45 – 14.15 | NIFAIS Update  | Robert Huey                                 |
| 7                           | 14.15 –       | TB Update  | Robert Huey                                 |

|   |                  |   |                                |
|---|------------------|---|--------------------------------|
|   | 14.45            |   |                                |
| 8   | 14.45 –<br>15.15 | Brexit  | Norman Fulton / Rosemary Agnew |
| 9   | 15.15 –<br>15.35 | MyNI Presentation                               | Eileen Curry (EMFG)            |
| <b>Closing Items</b>                        |                  |   |                                |
| 10  | 15.35 –<br>15.45 | DB January Forward Agenda                       | Brian Doherty                  |
| 11  | 15.45 –<br>15.55 | Internal Communications Messages for Team Brief | Chair (Verbal)                 |
| 12  | 15.55 –<br>16.00 | AOB   | Chair                          |
|   |                  | Close   |                                |
| <b>Below the line – Papers to note only</b> |                  |   |                                |
| 13  |                  | DAERA People Plan 2018/19                       |                                |