**DEPARTMENT of AGRICULTURE, ENVIRONMENT & RURAL AFFAIRS**

**Departmental Board Meeting**

**Wednesday 21 April 2021 at 10.00am**

**AGENDA**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Agenda Item** | **Introduced by** | **Indicative Timings** | **Paper Reference** |
| **1** | Chair’s Opening Remarks:* Declaration of Interests
 | Chair | 10.00 - 10.10 |  |
| **2** | NICS Digital Skills  | Brian Doherty | 10.10 – 11.10 | DB210421 - 2 |
| **ITEMS FOR AGREEMENT - DISCUSSION BY EXCEPTION ONLY** |  |  |  |
| **3 (a)** | Health & Safety Update | N/A | 11.10 – 11.20 | DB210421 – 3a |
| **3 (b)** | Finance Update | N/A | DB210421 – 3b |
| **ITEMS FOR DISCUSSION / DECISION** |
| **4** | Risk Registers– Rural Affairs, Forest Service and Estate Transformation Group (RAFSET) and Forest Service | Fiona McCandless | 11.20 – 11.35 | DB210421 - 4 |
| **5** | ARAC Update | Sharon McCue | 11.35 – 11.45 | DB210421 – 5 |
| **CLOSING ITEMS** |
| **6 (a)** | Minutes of Previous Board Meeting  | Chair | 11.45 – 12.00 | DB210421 – 6a |
| **6 (b)** | Matters Arising from Previous Board Meeting | Chair | DB210421 – 6b |
| **7** | Any Other Business | Chair |  |
|  | Date of Next Meeting  |  |  | **19/05/2021** |