**The Plant Health (Official Controls and Miscellaneous Provisions) Regulations (Northern Ireland) 2019**

**Application for Registration for importers of plant health controlled plants and plant products from countries outside the European Union**

* Complete your form and send it to:

DAERA Plant Health Inspection Branch

Room 1022

Dundonald House

Upper Newtownards Road

Ballymiscaw

Belfast BT4 3SB

E-mail: **phhort@daera-ni.gov.uk**

* You are advised to keep a copy of the completed form.
* If you have any queries or difficulties in completing the form please contact the Plant Health Inspection Branch at Dundonald House, Belfast:

Telephone No: 028 9052 4168

E-mail: **phhort@daera-ni.gov.uk**

|  |
| --- |
| Company/Trading name and full postal address of premises to be registered: |
|  |
| If there are amendments or corrections to the name and address above, please write them in this box: |
|  |
| Telephone No. (including national dialling code): |
|   |
| E-mail address: |
|   |

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Nature of the business: | [ ]  Importer of plant health controlled material and/or |  |
|  |  | [ ]  Shipping Agent, Freight Forwarding Agent or Customs Clearing Agent |
|  |  |  |  |  |
| 2. | (a) HM Customs EORI number: | GB  |
|  |  |  |
|  | (b) If you are a Shipping Agent, Freight Forwarding Agent or Customs Clearance Agent please include the name(s), address(es) and EORI number(s) of the importer(s) on whose behalf you will be acting: |
|  |  |
|  | If there is insufficient space please provide details on an additional page. |
| 3. | Plant Health Registration number (if known):  |   |
|  |  |  |  |  |
| 4. | In order to provide us with an idea of the business in which you are involved, please indicate if you trade in any of the following categories: |
|  |  |
|  | Plants and propagating material  | Yes [ ]  | No [ ]  | Other (please specify): |
|  | Cut flowers  | Yes [ ]  | No [ ]  |  |
|  | Potatoes  | Yes [ ]  | No [ ]  |
|  | Fruit or vegetables  | Yes [ ]  | No [ ]  |
|  | Wood/Bark | Yes [ ]  | No [ ]  |
|  |  |  |  |  |
| 5. | Exporting country (please tick all that apply):  | EU country [ ]  | Non-EU country [ ]  |
|  |  |  |  |  |
| 6. | Please indicate the approximate frequency of consignments imported:  |
|  |  |
|  | Daily [ ]  | Weekly [ ]  | Monthly [ ]  | Several a year [ ]  |
|  | Other (please specify): |   |

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |   |  Date: |   |
|  |  |  |  |
| Name in BLOCK letters: |   |  |  |
|  |  |  |  |
| Position in Company/Business: |   |
|  |  |  |  |
| Please tick if you have applied for importer registration to either of the following Plant Health Authorities Great Britain:  | Defra (England/Wales): [ ] Scottish Government: [ ]  |

Read our privacy note on how your data will be used and your rights to access, amend or delete it: <https://www.daera-ni.gov.uk/publications/phib-privacy-note>

|  |  |  |  |
| --- | --- | --- | --- |
| For Official Use only | Registration No.  | Date application received  | Date confirmation sent  |
| Initials Date  |