

DB MEETING WEDNESDAY 31 October 2018

Part 1: 9.30 – 12.30 (APPROX Times)

Part 2 13.45 – 15.30

The Manor Suite, Greenmount

No.	Timing	Part 1 Agenda Item	To be presented by:
Opening			
1	9.30 – 9.50	Secretary's Opening Remarks	Chair (Verbal)
		(i) Declaration of Interests (ii) Minutes of previous meeting (iii) Matters and Actions Arising	Chair (Verbal)
Strategic Governance			
2	9.50 – 10.40	<u>People</u> (i) Demonstrating Effective Leadership (ii) Staffing Update	Chair (<i>Guest Speaker Dr Evelyn Collins</i>) Gail Downey
	10.40 – 11.00	Tea Break	
3	11.00 – 11.45	<u>Resources</u> (i) Budget Position 2018/19 (ii) ARAC Update	David Reid Sharon McCue
4	11.45 – 12.30	<u>Business Delivery</u> (i) Departmental Business Plan Target Report 2018/19 (Q2); (ii) Corporate Risk Register Update 2018/19 (Q2);	David Reid David Reid
	12.30 – 13.15	Lunch	
	13.15 – 13.45	Meet and Greet with CAFRE staff	
No.	Timing	Part 2 Agenda Item	To be presented by:
Strategic Issues			
5	13.45 – 14.30	NIFAIS Update (1 Hour required)	Robert Huey
6	14.30 – 14.55	Brexit	Norman Fulton / Rosemary Agnew

7	14.55 – 15.20	EU Infractions	David Small
Closing Items			
8	15.20 – 15.30	DB November Forward Agenda	Brian Doherty
9		Internal Communications Messages for Team Brief	Chair (Verbal)
10		AOB	Chair
		Close	
Below the line – Papers to note only			
		None	

**NB: There will be an opportunity for staff to meet Board members at this meeting.
Time to be confirmed.**